

Wednesday, 4 April 2018

Kia Ora Parents, Caregivers and Guardians,

I trust that you had a blessed Easter holiday and you were able to spend some quality time with your families reflecting on what Easter is all about. What a significant time of the year it is!

This newsletter is our last one before we break for our Term 1 break. On reflection, it is hard to see where the term has gone, but it has! I thank you again for your support, and I continue to look forward to the journey ahead.

For those of you who don't know, Mrs Lynley Bishop has served as our School Office Administrator for the past 30 years. Lynley worked alongside her husband and school Principal, Mr Ross Bishop, who retired at the end of 2017. For the first 20 odd years of Lynley's time at TAS, it was part-time and then went to full time for school hours.

It is with great sadness to let you know that Lynley has resigned as our School Office Administrator here in the Tauranga Adventist School, and will finish at the end of Term 2, 2018.

Lynley has worked tirelessly and spent hours of her own time in the school office and library. I know many of you have appreciated the support that she has given your child/ren in and around the school. We certainly will miss her bubbly personality and happy face.

I asked Lynley what she most enjoyed about her time at Tauranga Adventist School, and her reply was 'having the opportunity to meet so many wonderful people and the varied tasks that came with being a School Office Administrator.' Lynley is looking forward to a trip overseas and being able to do volunteer work around the community.

Lynley, on behalf of our school we thank you for being such a fantastic, kind, caring and valued staff member. You have been a friend to so many, that listening ear, our school librarian, the 'nurse' for our sick students, and so much more. We wish you God's most abundant blessing as you begin to wrap up your time here at Tauranga Adventist School and plan for the next endeavour.

Numbers 6:24-26 says "God bless you and keep you, God smile on you and gift you, God look you full in the face and make you prosper." This prayer we leave with you Lynley, as you finish working at Tauranga Adventist School.

We know that God still has BIG plans for your life, Lynley. Thank you for all you have done at Tauranga Adventist School!

Blessings,

Ryan Baronian Principal



Newsletter

Term 1. Number 4 Term 1 Value



Term 1 2018 Dates

Go4lt Sport Catch-Up 5th Apr School BoT Meeting 9th Apr Room 1 & 2 @ Historic Vil. 10th Apr Year 5-8 Rocky Shore Trip 11th Apr Term 1 Ends 13th Apr

Term 2 2018 Dates

Term 2 Commences 30th Apr Yr 7 & 8 Technology 3rd May

2018 Term Dates

30th Jan – 13th Apr Term 1 Term 2 30th Apr – 6th July Term 3 23rd July – 28th Sept 15th Oct – 13th Dec Term 4







Student Lateness

I would like to thank many of you for making an effort to have your children at school, ready for class at 8:45am. I know that it is difficult to dodge traffic around Tauranga, but teachers appreciate it when they can start class with all their students set to go. It is very distracting when students roll in 5, 10 or 15 minutes late. Our expectation is that teachers are punctual, and we request the same from our parents and students. Please, if you are often late for dropping off your child/ren at school, can you work towards ensuring you are on time. We thank you for your support on this.

Go4it Sports

Go4it is happening <u>tomorrow</u> afternoon as a catch-up session. Go4it is still happening in Rooms 3 & 4 every Monday at school. This is a fantastic programme run by Sport BOP. Please see the timetable on the following page to see what days your child and which room need to wear their PE gear.

Attendance Due - Proprietors

I believe that invoices have been sent out by The New Zealand Seventh-day Adventist Schools Association requesting payment for Attendance Dues. A BIG thank you to those parents who have already started paying their 2018 accounts to our Proprietors. For each of your child/ren that attends our school, it costs \$550 per year. I will be receiving regular reports from our Proprietors and have the responsibility of following up on those who are not yet paying, so please, let's make this process easy!

Home and School Group & Meeting

Currently, our school does not have a Home and School Group (or PTA). These groups are important groups to help in a number of areas of school life. We are looking to form this group once again. Next term we will advise of a meeting where we can get together to discuss and plan this group and how it can make a positive impact and contribution to school life. Keep an eye out in the newsletter next term for more information.

Skool Loop App & School Notices

A number of notices are pushed out via our school app, Skool Loop. They have made some recent updates to the new app and it requires that you download a new version, please follow the instructions when you open the app. Please ensure that you have joined our school Facebook group, to keep updated with photos, video, and a range of other school information as well.

Guitar Lessons

Mr Ethan Haller, who helps Ms Dacker with Kapahaka on Friday's, is offering guitar lessons at school on a Friday morning. If your child/ren are interested in learning the guitar, please contact Ethan directly using the contact details on the following pages.

Grandparents Day

What a blessing it was to have our Grandparents from Rooms 1-3 attend a special afternoon last Thursday. We love our grandparents and know that they are a very special part of our students' lives. A big thanks for Mrs Rappell for leading this special afternoon with Mrs Abbott and Miss Foote.

Room 4 and 5 Class Camps 2018

We have booked the dates and venues for our 2018 Rooms 4 and 5 camps. You may like to book these in your calendar. More information and details will be available next term.

Room 4 Camp 4th-6th September Tui Ridge Park, Rotorua. \$175 per student

Room 5 Camp 3rd-7th September Totara Springs Camp, Matamata. \$350 per student

Senior Syndicate Field Trip

Next Wednesday 11th April, Rooms 4 and 5 will be finishing off our study of Living Things with a field trip to the Mount Rock Pools. This will involve some exploring in the rock pools and then a picnic lunch and swim at the hot pools. You should have already received a notice regarding this and permission slip. Parents are more than welcome to join us!

Junior Syndicate Field Trip

Next Tuesday 10th April Rooms 1, 2 & 3 are heading out for an exciting trip! Please see the note below for more details on this outing.

Office Administrator Position Available

See the following page for more information about the Office Administration job we have available at school, starting Term 3, 2018!

ARGOS School Gymsport Festival.

Are you interested in your child being part of the School Gymsport Festival this year? If so, see the notice below and contact Hayley King to register your interest.



Tauranga Adventist School Advertisement - Job Opportunity Term 3, 2018

We are seeking a School Office Administrator. This is an important member of the Administration team and is responsible for contributing to the smooth operation and on-going support within our school. This position has extensive contact with students, staff and visitors and requires a high standard of professionalism and effective and efficient support to the Principal.

This position is part time, term time only, from 8.00am to 3.30pm, five days per week. We require a highly skilled professional who is proactive, a positive team player with excellent communication, organisation and customer service skills.

Skills and experience

Responsibilities include:

- PA to the Principal and senior leadership team, effective diary and email management, email and phone
 correspondence at Executive Level, producing and finalizing documentation, reports and presentations,
 records management.
- Finance & Payroll manage operations of the school stationery and uniform shop including all ordering and banking requirements. Process fortnightly pay and ensure payments have been made correctly.
- Administration maintain a number of school systems currently in place and develop new systems as needed.
- Board of Trustees minute recording and secretarial work.

Ideally your skills and experience will include:

- proficient in Windows, Microsoft Office Suite's and Apple platforms
- competent using a computer and online websites
- ability to prioritise and multi-task, while ensuring attention to detail
- a positive approach and a 'can-do' attitude
- proactive and have the ability to use initiative and can work autonomously
- exceptional customer service skills
- strong written and verbal communication skills
- proven organisational and support experience
- excellent time management skills
- an excellent team ethic
- ability to hit the ground running and pick up new systems and processes quickly
- dedication and commitment to best practice
- previous experience in a PA/administration support position would be an advantage

An application form and full job description is available upon request by emailing the Principal.

Please submit your completed application form by 3pm, Tuesday 1st May 2018. Ensure you have attached a cover letter including a detailed CV and three references to the Principal via post or email:

Post: The Principal, PO Box 16052, Bethlehem, Tauranga 3147

Ph: (07) 579 2505

Email: principal@taurangasda.school.nz
Website: www.taurangasda.school.nz











Years: 3 & 4 - Friday 22 June 2018 sees due tuesday. It ame Years: 5 & 6 - Friday 29 June 2018 sees due vonage tilt ame

Years: 7 & 8 - Friday 6 July 2018 trees due: Wonday 18" June

Venue: 32 Koromiko Street.

Judea, Tauranga

Hosted by: ARGOS Gymsport

Cost: \$6 per student per code

for further information contact: office ligraposawesport coins o

Phone: 5770403

Events:

Artistic Gymnastics

Rhythmic

Trampoline







Tauranga Adventist School 2018 GO4it TIMETABLE

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Guitar Lessons

Here at Tauranga Adventist School

\$20 for half an hour

14 PLUS YEARS OF PLAYING AND PERFORMING MUSIC 8+ YEARS OF TEACHING MUSIC

> CHORDS SCALES

UNDERSTANDING AND MAKING CONNECTIONS RIGHT ACROSS THE FRETBOARD.

Contact

ETHAN HALLER

0274871577

Alternatively, get in touch with Tauranga Adventist school.

